



CANCILLERÍA



Embajada de Colombia en Japón

ALEJANDRO POSADA

Deputy Chief of Mission
Minister Plenipotentiary
Embassy of the Republic of Colombia
Tokyo – Japan



PROFESSIONAL EXPERIENCE:

2016	Minister Plenipotentiary – Deputy Chief of Mission at the Embassy of Colombia in Japan
2015-2016	Charge de Affairs a.i. Embassy of Colombia in Japan
2015	Minister Plenipotentiary – Deputy Chief of Mission at the Embassy of Colombia in Japan
2014-2015	Chief of staff at the office of the Deputy Minister for Foreign Affairs. Ministry of Foreign Affairs of Colombia
2013-2014	Advisor to the Deputy Minister for Foreign Affairs. Ministry of Foreign Affairs of Colombia
2010-2013	Advisor to the Deputy Minister for Multilateral Affairs. Ministry of Foreign Affairs of Colombia
2008-2010	Advisor to the Chief of Planning office. Ministry of Foreign Affairs of Colombia
2007-2008	Advisor to the Minister for Foreign Affairs. Ministry of Foreign Affairs of Colombia
2004-2007	Advisor to the Minister for Commerce, Trade and Tourism. Ministry for Commerce, Trade and Tourism
2002-2003	Software design engineer at DLP projects - Alstom, Barcelona - Spain.
1999-2001	Production and Quality Control Director at Giovanni Pia & Sons. Medellin - Colombia

EDUCATION:

- Master Degree -Organization and Engineering of Industrial Plant Production and

- Management (engiplant)- Universitat Politècnica de Catalunya.
Barcelona - Spain.
- Mechanical Engineer. Universidad Nacional de Colombia. Medellín
- Colombia

FAMILY: Wife

LANGUAGE: Spanish, English.

ALEJANDRO POSADA BAENA
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PERSONAL INFORMATION
DC 71772876 Medellin
Date and Place of Birth: Medellín, November 10,
1975.
Age: 42 years
Marital status Married

PROFILE

Engineer, Diplomat, Master in Organization and engineering in the production and management of industrial plants, with a strong emphasis on strategic planning, administration, management and improvement of processes and computer areas. Participant in numerous business negotiation teams on behalf of Colombia, as well as head of diplomatic delegations around the world.

Skills for assertive communication, leadership, innovation, and adaptability. Versatile with training for management and work in high performance teams. Persevering, dynamic and proactive at the time of generating ideas and entrepreneur at the time of carrying them out. Methodical, organized and logical.

COMPUTER SKILLS

Excellent handling of packages such as: Power Point 100%, Excel 100%, Word 100%, Outlook 100%, also in Browsers, Adobe Photoshop, user level, Autocad, Solidedge, Visual Basic, Macromedia Flash, FrontPage and Dreamweaver.

WORK EXPERIENCE

1. COMPANY: EMBASSY OF COLOMBIA IN JAPAN-MINISTRY OF FOREIGN AFFAIRS. Tokyo Japan.

PLENIPOTENTIARY MINISTER August 2016 - Present

FUNCTIONS:

- Deputy Chief of Diplomatic Mission
- Responsible for Political, Cultural and Sports Affairs of the Mission.
- Coordinator and General Supervisor of the internal management of the Embassy, under the direction of the Ambassador.
- Advice and follow-up on the management of the Mission, Commercial Affairs, International Cooperation, Education, Science and technology and others that require the Diplomatic Relationship.

CHARGE DE AFFAIRS A.I (DEPUTY AMBASSADOR July 2015 - August 2016).

FUNCTIONS:

- Head of Diplomatic Mission.
- Lead the Diplomatic Relationship between Colombia and Japan, under the leadership of the Minister of Foreign Affairs and the President of the Republic.
- Political support for the Negotiations of the Economic Cooperation Agreement (EPA), between Colombia and Japan.

PLENIPOTENTIARY MINISTER February 2015 - July 2015

FUNCTIONS:

- Deputy Chief of Diplomatic Mission
- Responsible for Political Affairs,
- Coordinator and General Supervisor of the internal management of the Embassy, under the direction of the Ambassador.
- Advice and follow-up on the management of the Mission, Commercial Affairs, International Cooperation, Education, Science and technology and others that require the Diplomatic Relationship.
- Political support for the Negotiations of the Economic Cooperation Agreement (EPA), between Colombia and Japan.

MINISTRY OF FOREIGN AFFAIRS. Bogota Colombia,

ADVISOR - HEAD OF CABINET VICEMINISTER OF FOREIGNS AFFAIRS December 2013 - February 2015

FUNCTIONS:

- Coordination of the Management of the Dispatch under the Leadership of the Deputy Minister.
- Advice and follow-up on administrative matters of the Office.
- Advice to institutional management.

- Advice and follow-up on technology management and IT projects
- Advice and support to the Sports Diplomacy program.
- Delegate for the Trade Negotiations team of the Free Trade Agreements in Negotiation for Colombia (Turkey, Israel, Costa Rica and Japan)

ADVISOR VICEMINISTER OF FOREIGN AFFAIRS October 2013 - December 2013

FUNCTIONS:

- Advice and follow-up on administrative matters of the Office.
- Advice to the Chief of Staff.
- Advice to institutional management.
- Advice and follow-up on technology management and IT projects
- Advice and support to the Sports Diplomacy program.
- Delegate for the Trade Negotiations team of the Free Trade Agreements in Negotiation for Colombia (Turkey, Israel, Costa Rica and Japan)

ADVISOR VICEMINISTER OF MULTILATERAL AFFAIRS November 2010 - October 2013

FUNCTIONS:

- Advice and follow-up on administrative matters of the Office.
- Advice to the Chief of Staff.
- Advice to institutional management.
- Advice and follow-up on technology management and IT projects
- Advice and support to the Sports Diplomacy program.
- Delegate for the Trade Negotiations team of the Free Trade Agreements in Negotiation for Colombia (Turkey, Israel, Costa Rica and Japan)

ADVISOR OFFICE OF PLANNING 2008 - 2010 (November)

FUNCTIONS:

- Design and follow-up of action plans, improvement, administrative, etc.
- Advice and follow-up on the management of Diplomatic Missions abroad.
- Advice and follow-up on matters of the office and the integral management system (Quality - Meci).
- Advice to institutional management.
- Advice and follow-up on technology management and IT projects

CHIEF OFFICE OF PLANNING ADVISOR (E) Responsible for absences of the owner

FUNCTIONS:

- Office of the Planning Advisory Office

ADVISER OFFICE OF THE MINISTER OF FOREIGN AFFAIRS 2007 - 2008

FUNCTIONS:

- Survey and characterization of processes, macroprocesses and risk management criteria
- Advice and follow-up on administrative matters, strengthening project, integral management system (Quality - Meci).
- Advice to the Chief of Staff.
- Advice to institutional management.
- Advice and follow-up on technology management and IT projects

MINISTRY OF COMMERCE, INDUSTRY AND TOURISM. Bogota Colombia

COUNSEL OFFICE MINISTER 2004 -2007

GROUP MANAGER FOR THE IMPLEMENTATION OF THE QUALITY MANAGEMENT SYSTEM AND THE STANDARD INTERNAL CONTROL MODEL.

FUNCTIONS:

- Survey and characterization of processes, macroprocesses and risk management criteria
- Coordinate the implementation project of the NTCGP-1000 standard and the MECI, Standard Model of Internal Control.

ADVISOR MINISTER, VICE-MINISTER OF COMMERCE, DIRECTORATE OF REGULATION 2004 -2007

- Advisor in engineering and computer development projects.
- Director Project for the use of computer tools for citizen participation in the Free Trade Agreement, www.tlc.gov.co (Creation of the page).
- Advisor to the management of regulation, on issues of quality and management.
- Participant of the technical committee of the Colombian prize for the quality of management

ALSTOM SL. Barcelona, Spain 2002 -2003

DESIGNER

FUNCTIONS:

- Software design for electrification project management

DVLP PROYECTS. Barcelona, Spain 2002 - 2003

DIRECTOR OF PRODUCTION AND COMPUTER DESIGN

FUNCTIONS:

- Organization and supervision of production.
- Web page design and multimedia software

ITES MEDIA. Barcelona, Spain 2002 - 2003

WEB DESIGNER

FUNCTIONS:

- Design of Web pages and Multimedia applications.

GIOVANNI PÍA E HIJOS, S.A. Medellín, Col. 1999-2001

QUALITY MANAGER

FUNCTIONS:

- Design and implementation of the quality system based on the NTC-ISO 9002 standard
- Computer advisor
- Assistant production manager
- Supervision and control of the quality department

LANGUAGES

Native Spanish

ENGLISH: written and spoken language

JAPANESE: Basic

HEBREW: 11 years of study in the school

ACADEMIC TRAINING

Teodoro Hertzl School - Medellín

Academic Bachelor

1980-1992

Best Exam Icfes of the School

(356/400 Points)

UNIVERSITY

National University of Colombia - Medellín

Mechanical engineer

1994- 2000

MASTERS

- Master in organization and engineering in the production and management of industrial plants. Graduated with a rating of 10. Polytechnic University of Catalonia, Barcelona - Spain. 2001-2002

DIPLOMA

- Diploma in Risk Analysis and Impact of technical regulations. University extership of Colombia. 2007
- Advanced Diploma in Management and Environmental Auditing under the norms NTC ISO 14000. National University of Colombia. (2000-2001).
- Advanced Diploma in Implementation of Quality Management Systems, under the norms NTC ISO 9000. 1999-2000

COURSES

- Internal Auditor in Quality
- Internal Auditor in Environmental Management
- Training in the standard model of internal control MECI 1000: 2005, USAID, accountability program Colombia, Casals. 2006
- ISO 9000 Standards Course. University of Antioquia. 1998
- Studio MX 2004, Basic and Advanced Level. Macromedia. 2005

ACADEMIC WORK OF GREAT IMPORTANCE

THESIS: Competed for meritorious, "Previous Study for the implementation of a quality assurance system in the Thermal Machines Laboratory of the Mechanical Engineering Department of the National University of Colombia".)

PERSONAL REFERENCES

Marco Vieira
President Ingeomega S.A
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Liz Jerez Araque
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LABOR REFERENCES

Jorge Humberto Botero A.
Former Minister of Commerce, Industry, Industry and Tourism
President of the Guild Council
Telephone +5713366530

Roberto Vélez Vallejo
General Manager National Federation

Patti Londoño Jaramillo

Vice Minister of Foreign Affairs - Ministry of Foreign Affairs
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ALEJANDRO POSADA BAENA